

# UAFS SPORTS CLUB PROGRAM

## So You Want To Start A Sport Club?

The information here will be helpful in either starting up a new Sports Club or continuing an existing Sport Club at UAFS.

All Sports Clubs must register with the Department of Campus Recreation and Wellness and be in good standing as a registered student organization before receiving active status. Here is a checklist of items that must be taken care of before your Sport Club will be considered fully active.

- \_\_\_\_\_ All sports clubs must have a minimum of 10 members to be recognized.
- \_\_\_\_\_ All clubs must have a National Governing Body or be lower risk. Full membership will be required depending on the risk level and other factors.
- \_\_\_\_\_ Sports Clubs must have a club constitution (refer to the student organization website for a blank template and a guide on what should be included).
- \_\_\_\_\_ Elect club officers based on constitutional guidelines (must include a President, Vice President, Secretary, and Treasurer).
- \_\_\_\_\_ Select two club members to be your club's safety officers (safety officers must be certified in CPR, AED, and first aid).
- \_\_\_\_\_ Ask a full time UAFS faculty/staff to be your club's advisor
- \_\_\_\_\_ If the risk level is above minimal, a qualified coach must be in place to supervise the practices and competitions.
- \_\_\_\_\_ Complete and submit a Sports Club/Recognized Student Organization Application.
- \_\_\_\_\_ If your club is planning to travel, it might be prudent to collect copies of drivers' licenses, auto registration, and insurance from all potential drivers and complete an UAFS student travel form.
- \_\_\_\_\_ Once approved, the following documents must be turned in within two weeks of the approval and before active status is obtained:
  - \_\_\_\_\_ Club member application form and release of claims and assumption of risk forms for all club members.
  - \_\_\_\_\_ Acknowledgment of Risk and Assumption of Responsibility forms for your advisor, coach, and safety officers.
  - \_\_\_\_\_ Coaching Application, if applicable.

If you have any questions regarding the registration process, or any other issues regarding the UAFS Sports Clubs Program, contact Greg Gilliam at 788-7222 or [greg.gilliam@uafs.edu](mailto:greg.gilliam@uafs.edu)

